

## TECHNICAL SPECIFICATIONS

### A. AREAS TO BE CUT

1. Borough Hall, Great Lawn and Gazebo  
111 Ridgedale Ave, Florham Park, NJ
  - a. Behind Police parking lot and north side of Borough Hall
  - b. The hill along Ridgedale Ave, including outside the fence
  - c. Around the parking area across from the Gazebo up to the traffic light
  - d. **Boro Hall rear entrance (clock area) is not included and should not be cut by the contractor**
  
2. Boro Field & Tennis court area  
111 Ridgedale Ave, Florham Park, NJ
  - a. Outside Boro baseball field
  - b. Areas outside tennis and basketball courts
  - c. The all-purpose field
  - d. Areas around the Community Center parking lot
  - e. The batting cage area and along the road out to Elm Street
  
3. Florham Park Library  
111 Ridgedale Ave, Florham Park, NJ
  - a. All areas around the Florham Park Library
  
4. Borough Pool (this must be cut early before the pool opens to the public)  
111 Ridgedale Ave, Florham Park, NJ
  - a. Areas along the pool parking lot and driveway out to Elm Street
  - b. Inside the fenced in pool area **(this area must be bagged)**
  
5. Little Red Schoolhouse  
203 Ridgedale Avenue, Florham Park, NJ
  - a. All grass areas including along sidewalk
  
6. Pruden Park  
152 Columbia Trk, Florham Park... small park across Ridgedale from the Little Red Schoolhouse
  
7. Firehouse Company #1  
315 Brooklake Road, Florham Park, NJ
  - a. Includes area around old Afton Firehouse/museum
  
8. Firehouse Company #2  
49 Broadway, Florham Park, NJ
  - a. Including areas around garage and shed across the parking lot
  
9. Florham Park First Aid Squad  
60 Felch Road, Florham Park, NJ

**The Tot Lot in the borough complex by the Community Center is no longer included in these cutting specs.**

## TECHNICAL SPECIFICATIONS

B. AREAS MOWED

All turf areas in the listed above are to be cut and trimmed. The Contractor is responsible for measuring and familiarizing himself with the areas prior to submitting the bid.

C. START DATE

A pre-arranged date sometime in early April, upon consultation with the Director of Public Works.

D. END DATE

Around the beginning of each November in the contract, upon consultation with and notification by the Director of Public Works.

E. FREQUENCY /HEIGHT OF CUT

The routine mowing height shall be two and one-half (2-1/2) inches in the spring (April/May) and fall (September through November). Height of cut may be increased to three (3) inches during June, July and August but only after directed to do so by the Director of Public Works or his designee.

The turf mowing schedule shall be established on a weekly schedule. Mowing intervals of greater than seven (7) days must be approved by the Director of Public Works or his designee. Failure of the Contractor to maintain a consistent weekly mowing schedule shall be just cause to terminate the contract.

If the Borough of Florham Park determines, in its sole discretion, that the scheduled interval between mowing needs to be increased due to reduced growing conditions (e.g., drought) or shortened due to excessive grass growth, the Contractor will be notified by the Director of Public Works and must accommodate the Borough.

In addition, the Contractor must accommodate the scheduling needs of the Borough of Florham Park in providing facilities for public usage by modifying mowing schedules to facilitate special events, reservations and programs. The Director of Public Works will provide the Contractor with as much advance notice as possible in these cases.

F. DATES/TIME OF MOWING

Mowing shall be performed on weekdays between Monday and Friday. No weekend or holiday mowing shall be permitted, unless prior arrangements have been made and approved by the Director of Public Works or his designee. Mowing operations may start in the morning no earlier than 6:30 A.M. The contractor will supply locks at their expense locked on to the Boro's locks. Local noise ordinances must be followed at all times. Cutting should not be scheduled for any of the Borough's holidays. See holiday schedule:

HOLIDAY SCHEDULE  
FOR  
BOROUGH OF FLORHAM PARK

Good Friday

Columbus Day

Memorial Day

Veterans Day

July 4th (Friday before)

Thanksgiving Weekend (Thursday & Friday)

Labor Day

G. TRIMMING

In addition to mowing turf areas, trimming around all obstacles and turf grass edges shall be performed weekly, at the time the mowing is performed. Trimming shall be accomplished with appropriate equipment such as hand push mowers, nylon line trimmers and so forth.

H. QUALITY STANDARDS

Equipment: All mowing/trimming equipment shall be maintained in order to provide the sharpest and cleanest cut of the individual grass blades. All equipment shall be maintained to avoid scalping of turf. Evidence of dull cutting blades, uneven or scalped cuts may result in the Contractor having to correct these problems at his own expense at the direction of the Director of Public Works Director.

Appearance and Clipping Removal: See Section I for additional information related to turf aesthetics, appearance and cultural impacts of mowing operation.

I. CLIPPINGS

Grass clippings shall not be collected and may be left in place in all areas other than inside the pool unless excessive growth, determined by Staff, has occurred and leaving clippings will result in an unsightly or unhealthy situation for the turf at which time the clippings shall be collected and disposed of offsite by the

TECHNICAL SPECIFICATIONS - Continued

Contractor at his own expense. The Borough of Florham Park will not provide a disposal site.

If grass has grown to length where the Contractor must remove and dispose of clippings, then the turf cutting height may be increased (to reduce the length of the clipping) and the turf cut at more frequent intervals gradually lowering the height of the cut until the desired height is reached. This option must be approved by the Director of Public Works prior to its use by the Contractor. If this situation has been caused by failure of the Contractor to perform on a timely basis, extra cuttings will be at the expense of the Contractor.

Mowing operations conducted during periods when grass is wet from rain or dew that result in clumping and/or uneven distribution of clippings shall be corrected by a method and appearance to the satisfaction of the Director of Public Works at the contractor's expense.

The contractor shall be solely responsible for the labor, equipment and costs associated with extra cuttings, clipping removal, and/or other remedies related to clippings management and quality standards if the needs for extra cuttings have been caused by the contractor's failure to perform on a timely basis.

#### J. SAFETY EQUIPMENT

All safety devices, guards, covers or other features required at the time of equipment manufacture shall be in place and operational at all times. No attempts should be made to operate any equipment without these devices. Equipment must meet all current OSHA and/or other applicable regulations.

All equipment and supplies are to be used in a safe and proper manner. In the event of an accident, the Contractor is required to notify the Director of Public Works and the Borough of Florham Park Police **IMMEDIATELY**.

No Contractor owned equipment shall be stored on site.

#### K. SAFETY PROCEDURES

Mowing and trimming equipment should be recognized as a potential hazard. Operators should use extreme caution both for themselves, other crew members, the public, staff and any adjacent object.

The Contractor shall bring any hazardous condition noted on the property to the attention of the Director of Public Works as soon as possible after noting such conditions.

1. The Contractor shall inspect the areas to be cut prior to cutting for loose debris, trash, raised sprinkler heads, etc. Any object missed in this initial inspection shall be removed ahead of the mowing machinery. This will involve shutting down the machine, removing the object and resuming operation.

The Contractor shall take special precaution to avoid damage to all fencing, tree bark and other ornamental plantings with mowing equipment.

#### TECHNICAL SPECIFICATIONS - Continued

The Contractor shall be held liable to replace/repair at his own expense any damage incurred by mowing operator.

2. Operating speeds shall not exceed a moderately fast walking pace in order to allow the operator to continuously scan all immediately adjacent areas, including front, rear and sides.
3. The Contractor shall never leave the mowing machine or any other equipment unattended while it is running. In the event the mowing machine must be left unattended, the operator shall disengage the cutting units, shut off the machine and remove the key.

4. The Contractor shall not perform any adjustments or maintenance on mowing or trimming equipment when the cutting unit is engaged or operating.

(Note: Items 1-4 pertain to all types of cutting equipment: rotary, flail, reel, etc.).

5. Trimming equipment with exposed cutting units, such as line trimmers and edgers, should be accorded the same respect and safety precautions as standard cutting equipment. Line trimmers must be operated with the cutting head kept well away from all persons and objects.
6. The Contractor shall take special precaution to avoid bark damage on trees with string trimmer equipment. The Contractor shall be held liable to replace/repair at his own expense any damage incurred during the trimming operation.
7. All appropriate safety devices on the equipment (guards, cages, roll bars, seat belts, etc.) shall be employed at all times.

#### LAWS AND REGULATIONS

The Bidders attention is directed to the fact that all applicable Federal, State and County laws, municipal ordinances, and rules and regulations of all authorities having jurisdiction over this matter shall apply to the contract throughout, and they will be deemed to be included in the contract specifications as though herein set forth at length.